Permits and Licences

The following Permits and Licences are required to establish and operate a business/company in Grenada.

Land Development Permit

Land Development in Grenada is regulated by the Land Development (Control) Act of 1968 and the Land Development (Control) Amendment Law of 1983. Applications must be submitted to the Physical Planning Unit, which is the technical office of the Land Development Control Authority (LDCA) and must be accompanied by the following:

- Three (3) completed copies of the application form
- Three (3) copies of drawings to include a location plan, site plan, floor elevation and sectional plans and structural/engineering plans.

Residential Development		Commercial Development	
Up to 500 sq. ft.	$19	Up to 500 sq. ft.	$37
501 to 1,000 sq. ft.	$37	501 to 1,000 sq. ft.	$74
1,001 to 5,000 sq. ft.	$92	1,001 to 2,500 sq. ft.	$737
More than 5,000 sq. ft.	$184	More than 2,500 sq. ft.	$1,289

All fees are quoted in US Dollars

Work Permit

All non-nationals who wish to conduct a business or to be gainfully employed in Grenada must apply for a work permit. Application for work permit is regulated by the Foreign National and Commonwealth Citizens (Employment) Act No 18 of 1968. Application forms can be obtained from the Ministry of Labour.
A work permit is valid for one (1) year, and must be renewed annually.

Documents to be submitted to obtain a work permit are as follows:

- A completed Work Permit application form (in triplicate) signed by the intended employer on behalf of the employee
- A Police Record /Clearance
- Contact Numbers
- Certified copies of educational certificates/qualifications
- Four passport size pictures (2x2.5 and of international standards) The name of the applicant must be written at the back of the photograph.
- Businesses are required to submit registration certificates.
- A cover letter from employer addressed to the Minister for Labour, through the Permanent Secretary, Department of Labour
- Character reference from previous employer or reputable person if no previous employment

Requirements for renewals:

1. Contact Numbers
2. Previous work permit
3. Cover letter from employer
4. Company Stamp
5. Four (4) passport size photographs

The Department of Labour has the authority to request any additional information as deemed necessary. Processing time is approx. 3-5 weeks.

Fees

1. Persons who belong to Anguilla, Antigua, The Bahamas Islands, Barbados, Belize, British Virgin Islands, Dominica, Guyana, Jamaica, Montserrat, St. Christopher-Nevis, St. Lucia, St. Vincent and the Grenadines and Trinidad and Tobago will pay a fee of $369.
2. A person, who holds a Certificate of Recognition of Caribbean Community Skills Qualification, under section 7 of the Caribbean Skilled Nationals Act No. 32 of 1995, shall not be required to pay a fee.
3. Citizens of, or persons who belong to, Commonwealth countries other than those stated in paragraph number one (1) above, Member States of the European Economic Community and the United States of America shall pay a work permit fee of $1,105
4. Persons other than those mentioned in numbers (1), (2) and 3 above shall pay a work permit fee of $1,841.

All fees are quoted in US Dollars
(Work Permit must be renewed annually)

Aliens Landholding Licence

All non-nationals are required to obtain an Alien Landholding Licence to hold interest in land, real estate and or shares and or to be directors of companies that own real estate. Application for this licence is regulated by the Aliens Landholding Regulations Act No.13 of 1922.

The licence is granted for a specific property, plot of land or to hold shares in a specific company and is not transferable. The Alien's Landholding Licence form must be completed and submitted to the Prime Minister's Office along with the following supporting documents:

- Original plans of the property or land to be purchased
- Statutory Declaration
- Police Certificate of Character from place of residence
- Two (2) Character References
- Certificate of Incorporation/Registration (for purchase of shares/establishment of a company)
- Number of shares to be held by each Director of the company (for purchase of shares/establishment of a company)
- Cost of shares to be held by each Director of the company (for purchase of shares/establishment of a company)

Permits and Licences

Hotel Licence

To operate a hotel facility in Grenada, a hotel licence must be obtained from the Ministry of Finance. Application for a hotel Licence is regulated by the Licence Act No. 26 of 1994. Application for a hotel Licence must be submitted to the Permanent Secretary, Ministry of Finance in the form of a letter which must outline the following:

- Name/s of the owner(s)
- Name of Company/Business
- Location of the facility
- Number of rooms
- Date of operation

Fees

Under 20 rooms:	$375
Between 20-90 rooms:	$562
Over 90 rooms:	$937

All fees are quoted in US Dollars and are paid annually

Guest House Licence

To operate a guest house facility in Grenada, a licence must be obtained from the Ministry of Finance. Application for a guest house licence is regulated by the Licence Act No. 26 of 1994.
An application must be submitted to the Permanent Secretary, Ministry of Finance in the form of a letter which must outline the following:

- Name/s of the owner/s
- Location of the facility
- Name of Company/Business
- Number of rooms
- Date of operation

Annual Fee for a Guest House Licence is US$225

Import Licence

This licence is required for the importation of goods that are locally produced but are sourced from outside of Grenada. An application must be made through the Statistics Department within the Ministry of Finance. The licence granted is valid for a period of three (3) months. A stamp duty fee of US$1.88 is payable upon application for the licence.

Refreshment House Licence

All business persons who wish to operate a restaurant, snackette, eatery or any other business of a similar nature must obtain a Refreshment House Licence.

- An applications including business name, business location, and contact details should be submitted to the Inland Revenue Department.
- Upon receipt of the application, the information will be sent to the Chief Environmental Health Officer and the Commissioner of Police of the Royal Grenada Police Force to conduct an investigation of the structure and facilities to be utilized for the operation of the business. The investigation will be for health and safety measures and to make sure that the facility is not a fire hazard.
- After the investigation, the findings or proposals will be submitted to Cabinet for a decision.
- Persons are not authorized to operate until they have been notified of Cabinet's decision and the appropriate fee paid.
- The annual fee is US $184

Other Licences Fees

Banks	$7,362
Breweries	$921
Cinemas	$185
Clubs	$185
Commercial Duty Free Shops	$1,839
Distilleries	$921
Liquor Dealers - 3 miles away from town	$55.20
Liquor Dealers	$92
Bonded Warehouse—where bond established with the	$2,208
Customs and Excise Dept. does not exceed $100,000	
Bonded Warehouse—where bond established with the	$2,945
Customs and Excise Dept. exceeds $250,000	

All fees are quoted in US Dollars and are paid annually